

FLEET MANAGEMENT

BUDGET UNIT: MOTOR POOL (IBA VHS)

I. GENERAL PROGRAM STATEMENT

Fleet Management's Motor Pool Division operates as an internal service fund with rental rates on fleet vehicles to provide for replacement, fuel, maintenance, insurance, overhead and other operational costs. Motor Pool currently has ownership and responsibility for 1,913 automobiles, vans, pickup trucks, and various specialty vehicles assigned to county departments. Activities and programs of the Motor Pool Division are financed and accounted for as an internal service fund by which all operational costs are distributed to user departments through service rates.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Operating Expense	8,631,417	8,528,274	9,779,969	8,650,585
Total Revenue	10,779,476	10,009,521	11,061,452	10,992,000
Revenue Over/(Under) Expense	2,148,059	1,481,247	1,281,483	2,341,415
Fixed Assets	1,585,454	2,090,000	1,988,299	6,000,000
Budgeted Staffing		8.1		8.1
<u>Workload Indicators</u>				
Number of Vehicles in Fleet	1,885	1,850	1,913	1,925
Total Miles Driven	20,219,500	20,317,000	18,817,108	21,150,000

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Internal Services DEPARTMENT: Fleet Management - Motor Pool FUND: Internal Services IBA VHS			FUNCTION: General ACTIVITY: Central Motor Pool		
	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	578,830	616,263	675,301	-	675,301
Services and Supplies	6,981,772	5,740,211	5,204,508	-	5,204,508
Central Computer	4,462	6,506	4,482	-	4,482
Total Exp Authority	7,565,064	6,362,980	5,884,291	-	5,884,291
Depreciation	2,214,895	2,165,294	2,766,294	-	2,766,294
Total Operating Expense	9,779,959	8,528,274	8,650,585	-	8,650,585
<u>Revenue</u>					
Use of Money & Prop	287,700	150,000	165,000	-	165,000
Current Services	9,796,188	9,709,521	10,652,000	-	10,652,000
Other Revenue	977,564	150,000	175,000	-	175,000
Total Revenue	11,061,452	10,009,521	10,992,000	-	10,992,000
Revenue Over/(Under) Exp.	1,281,493	1,481,247	2,341,415	-	2,341,415
<u>Fixed Asset Exp</u>					
Struct & Improv Structs	2,765	60,000	-	-	-
Equipment	33,370	30,000	-	-	-
Vehicles	1,952,164	2,000,000	6,000,000	-	6,000,000
Total Fixed Assets	1,988,299	2,090,000	6,000,000	-	6,000,000
Budgeted Staffing		8.1	8.1	-	8.1

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Total Changes in Board Approved Base Budget		
Salaries and Benefits	<u>59,038</u>	MOU and retirement increases.
Services and Supplies	<u>(535,703)</u>	Inflation, risk management liabilities, EHAP, offset by a decrease for maintenance costs due to a reduction in the age of the fleet, and the completion of the purchase of the Fleet Management Information System (FMIS).
Central Computer	<u>(2,024)</u>	
Depreciation	<u>601,000</u>	
Revenue	<u>982,479</u>	Increased based on increased rates.
Fixed Assets	<u>3,910,000</u>	Purchase additional 200 vehicles.
Total Operating Expense	122,311	
Total Revenue Change	982,479	
Total Revenue Over/(Under) Exp	860,168	
Total 2001-02 Appropriation	8,528,274	
Total 2001-02 Revenue	10,009,521	
Total 2001-02 Rev Over/(Under) Exp	1,481,247	
Total Base Budget Appropriation	8,650,585	
Total Base Budget Revenue	10,992,000	
Total Base Rev Over/(Under) Exp	2,341,415	